**Viewing an ILP in Skyward**

1.) When you go into Skyward, you will need to click on **Student Management** on the right-hand side under **Jump to Other Systems**.



2.) Under **Students**, click on **Student** **Profile** to search for the student.

3.) In the search, type the first five letters of the last name followed by the first three letters of the first name.

As you begin typing, options will populate, allowing you to select the student.



4.) To view the ILP, scroll down on the left-hand side until you see **Portfolio** and click on **Attachments**. Select the ILP and then click **View** **Attachment**.

